Digital Citizenship Plan | 2026-2027

University School

Digital citizenship is about using technology and participating in digital environments. It is key to helping our students learn to use available technology responsibly in the classroom and beyond. This Digital Citizenship Plan addresses how we work to build a community where we live and work together as digital citizens.

Relevant contextual information about our school and School Development Plan:

- K-6 school of 296 students with a diverse population including access and experience with technology
- Specialized class setting – Enhance Educational Supports (EES)
- 34% EAL (English as an Additional Language)

Relevant evidence and data that informs our Digital Citizenship Plan:

- As early learners, our students are new to the online world, and require support in understanding the permanence of a digital footprint
- Our learners require support in understanding the risks of sharing personal information in digital spaces, including how, where and why information is collected, used, stored and shared. This learning supports safe, informed and responsible digital citizenship in alignment with POPA.
- Division II students spend more time researching online and creating work in the Google Learning Environment.

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
Long term goal #1 **Young learners will understand the importance of protecting their personal information online, applying appropriate strategies**	**SAFE** I know how to protect my personal information online.	**Short term goal #1** Student will understand the characteristics of a strong password	Students will keep their passwords private and keep password hints in a secure location	Targeted lessons on creating passwords Support from the school Tech, LL, and System as required	All students in the school will have a unique, secure password to access CBE network/technology
		Short term goal #2 Students will understand that their data needs to be protected and safe		Review resources on Digital Citizenship Insite Pages Students in Grades K-4, with the help of their teachers, will learn how to reset passwords using the Student Password Hub. Students in Grades 5 &6 will learn how to reset their password independently using the Student Password Hub	All students will keep their passwords private and know how to reset their passwords as needed.
Long term goal #2 **Older learners (Division II) will develop digital skills that will enhance their learning pathways**	**INVOLVED** I leverage digital tools and networks to enhance my learning by collaborating, creating, planning, and assessing with my teacher and fellow students	**Short term goal #1** Students will use Google Tools to support their own learning pathways and convey their understanding of learner outcomes	Within the Google learning environment, students will use digital tools to demonstrate their understanding of learner outcome in al curricular areas.	Teachers will support the work of their student in the Google environment. Teachers will design tasks that incorporate Google tools Support from school Tech, LL and Admin	Demonstrated increase in the use of Google tools by students Demonstrated increase in the use and variety of Google tools accessed by teachers.

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
Long term goal #3 **Learners will understand and implement healthy habits to balance time online and offline**	**BALANCED**	**Short term goal #1** Students and staff will use technology for meaningful tasks, balanced with non-technical tasks and breaks	Teachers will think critically about their use of technology as a teaching tool. Students will think about when and how they use technology and how it's used, when balanced with unplugged activities can support their overall well-being	Review resources on Digital Citizenship Insite pages. Continue to engage in work around mindfulness and connecting to the land and nature. Consider K-6 Canadian Digital Media resources: https://www.commonsense.org/ Finding Balance in a Digital World https://mediasmarts.ca/ Digital Literacy 101	All students will be able to make healthy choices around technology and can identify the risks of too much technology time. Students can describe what Digital Balance is and why it is important

Next Steps and Focuses for the Coming School Year

- Continue to review and implement ways in which students are being safe and respectful online.
- Explore and examine a greater variety of ways in which assessment can occur digitally in the absence of paper.