

Parent and Guardian Association Meeting – University School

Meeting Minutes

Jan 14, 2026 @ 7 pm

Virtual Meeting (Microsoft Teams)

1. Call to Order

- Meeting started at 6:59 PM

2. Approval of Previous Meeting Minutes

- Motion: Salim Ahmed. Seconded by: Marian Zlomislic

3. Approval of Agenda

- Motion: Salim Ahmed. Seconded by: Marian Zlomislic

4. Updates from the Chair:

a. Financial and fundraising update:

- The Parent Association has completed its casino fundraising event for the year.
- Final allocation amount is pending; based on previous years, anticipated proceeds are approximately \$70,000–\$80,000.
- Casino funds may be spent over a two- to three-year period. These funds can be spent on very specific items, for example: the costs of residencies (like art felting this year), buses for field trips, new technology at the school, etc.
- The Association has received approval to line up for the next casino fundraising opportunity.

b. General fundraising goal:

- The Parent Association set a goal to raise **\$5,000** in its general account through events and activities. These funds go towards teacher appreciation (such as covering meals during the parent-teacher conference evenings) and costs for other community events at the school.
- Progress toward this goal is positive – at 33% of that goal – enabled by funds raised through tips from customers during the Casino Fundraiser and proceeds from the first movie night.
- Anticipated revenue still to come from the Winter Ball and potentially a second movie night later in the year

5. Treasurer update:

- No additional updates were provided by the Treasurer at this time.

6. Additional discussion:

- Budget approval:

A question was raised regarding whether the Parent Association budget presented at the previous meeting had been formally approved .It was clarified that:

- The budget was generally supported, with no major concerns from the executive.
- Two items remain to be finalized:
 - Confirmation of best pricing for technology purchases
 - Determination of the appropriate funding source for a few items (Casino account vs General account).
- Consensus was to approve the budget overall, and the teams would continue to work together over email to finalize the remaining items.

6. Adjourn. Meeting closed at 7:06 PM